

Sample Briefing Paper II

APNA briefing paper: New Chair for Education Council

1. Subject

- a. Recommendation of Edna Hamera as Chair Education Council

2. Background

- a. All councils undergo leadership changes every 3 to 5 years. The succession planning that each council was asked to do produced recommendation that Edna Hamera be appointed by the Board to assume the chair and begin grooming a successor.

3. Analysis

- a. Dr Hamera is highly respected and one of the leading educators in PMH Nursing

4. Cautionary Notes

- a. none

5. Proposed Action

- a. Approve Edna Hamera as new chair of the Education Council